

JAD1 Meeting Agenda

Members:

Justin Goulet, Chris Larsen, Mikal Callahan, Brock Corbett

# JAD 1 Meeting Agenda

## Roll Call

|  |  |
| --- | --- |
| Member Name | Is Present |
| Justin Goulet | T |
| Christopher Larsen | T |
| Mikal Callahan | T |
| Brock Corbett | T |
| Dr. Shauninn-Wu | T - Late |
| Thomas (Ty) Usrey | T |

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| --- | --- |
| Meeting Start | Meeting Adjournment |
| 3:12 PM | 4:00 PM |

## Topics of Discussion:

|  |  |
| --- | --- |
| Outstanding Issues: | None at this time |

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| --- | --- |
| New Agenda Items |  |
| Justin Goulet | **Communication Methods**: what is client’s preference – our team is using Slack and Github. Does client want access? Is there a vendor preference?  **SRS:** What are some use cases of the proposed widgets? What workflow applications are currently being used? Are the widgets full-screen tools? Simple integration on site using minimal html? |
| Chris Larsen | **Project Budget:** Are we looking for strict open-source software or are we allowed licensing? What is budget, if needed? Are there preferred vendors?  **Project Deliverables:** What is required by our next meeting per the client’s project requirements? |
| Mikal Callahan | **Design Schema:** What is the proposed color scheme? Font?  **File/Data Types:** What file types and/or data structures are we working with? |
| Brock Corbett | **Project Priority:** What is the priority of each widget, in case time is too minimal?  **Data Collection:** Is the widget real-time or input based? |